

# Paw Prints Guidelines 2023/2024

Paw Prints is a biannual newsletter designed to keep the PHS community informed about events and activities and to recognize achievements of students and staff. This newsletter is sent electronically to PHS family subscribers and posted on the PTSO website.

## **Deadline**

TBD

## **Publish Date**

TBD

## **Article Requirements**

- **Electronic submissions**  
Word documents attached in an email to providencehspawprints@gmail.com
- **Length**  
Articles are limited to 400 words or less.
- **Contact Information**  
Include the author's full name and email.
- **Photos**  
Include photos with the article submission as an attachment.
- Acceptance of any submission for publication in Paw Prints is at the discretion of the editor and / or the PTSO executive board. Articles may be edited for brevity and clarity.